

CARPENTER III (CORRECTIONAL FACILITY)

JOB ANALYSIS BACKGROUND INFORMATION

Date of Study: November 19 – 21, 2002

Collective Bargaining Identification: R12

Job Analysis Conducted By: Kathy Khan, Associate Personnel Analyst
Personnel Examining Section

Number of Incumbents: There 26 incumbent in this classification
per Department of Corrections Filled/Vacant
Position Report dated 11/30/02.

Names of the Subject Matter Expert(s) and their background:

MARC VALDEZ, SUPERVISOR OF BUILDING TRADES, AVENAL STATE PRISON

Marc has supervised the Carpenter III (CF) classification as a Supervisor of Building Trades for the past 4 years. He has also worked as a Carpenter III (CF) for 6 months. Marc has a total of 8 years with the California Department of Corrections (CDC).

KEITH MORDEN, SUPERVISOR OF BUILDING TRADES, PLEASANT VALLEY STATE PRISON

Keith currently works as a Supervisor of Building Trades at Pleasant Valley State Prison and has been in this position for 7 years. In this capacity, he has supervised the Carpenter III (CF) classification for 2 years. He has been with CDC for a total of 16 years.

CARPENTER III (CORRECTIONAL FACILITY) INFORMATION GATHERING

The initial list of tasks and knowledges, skills & abilities statements were identified after conducting a literature review which consisted of:

- California State Personnel Board Classification Specification for Carpenter III, CF.
- Review of the California Department of Corrections-Personnel Examining Section History File for Carpenter III, CF—No information used in this analysis.
- Internet –viewed the State of Ohio, Delaware, and the State of Kansas websites
- Duty Statements from Substance Abuse Treatment Facility (SATF) and Folsom State Prison (FSP).
- Consulting with Subject Matter Experts